



Electronic logbook

Use Instruction

Building manager / Building owner

ELB

data



ook.nl

Welcome

With this logbook you as manager/owner can map the fire safety of a building in an adequate way and keep the data up to date.

As building manager you can show with this logbook the state of the fire safety of your building to the inspector of the enforcer without storing a lot of paper.

With correct use this logbook can save you and the controlling authority a lot of time.

It is expected of you as manager to immediately respond to questions regarding fire safety.

With this logbook you are able to comply with this.

It is part of “Good Housekeeping”.

You can expand this logbook with different modules like:

- Logbook Legionella inspection.
- Logbook fire extinguishers.
- Logbook fire doors.

With this logbook you are able to immediately process repairs and/or inspections. So your logbook remains up to date.

www.databook-elb.nl

Log in as manager/building owner.



Bij defecten neemt u contact op met:
 DataBook.nl
 Tel.: +31(0)593-370398
 Fax: +31(0)593-370866
info@databook.nl

[Inloggen cliënt](#)
[Inloggen beheerder](#)
[Inloggen medewerker](#)

Medewerker

Om uw sparingen aan te maken dient u in te loggen. Wanneer u bent ingelogd zult u stap voor stap door het systeem geholpen worden.

Beheerder/huismeester van lokatie

Wanneer u reparaties of onderhoud aan het werk wilt doorgeven, verzoeken wij u om in te loggen met de inloggegevens die vermeld worden in het logboek dat u van ons heeft ontvangen.

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Ontwikkeling: [Ittica Media](#)

When you select the option “login management’ you can log in with the login details that you have received from your contractor.



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Inloggen BEHEERDER

Gebrowsersnaam: *

Wachtwoord: *

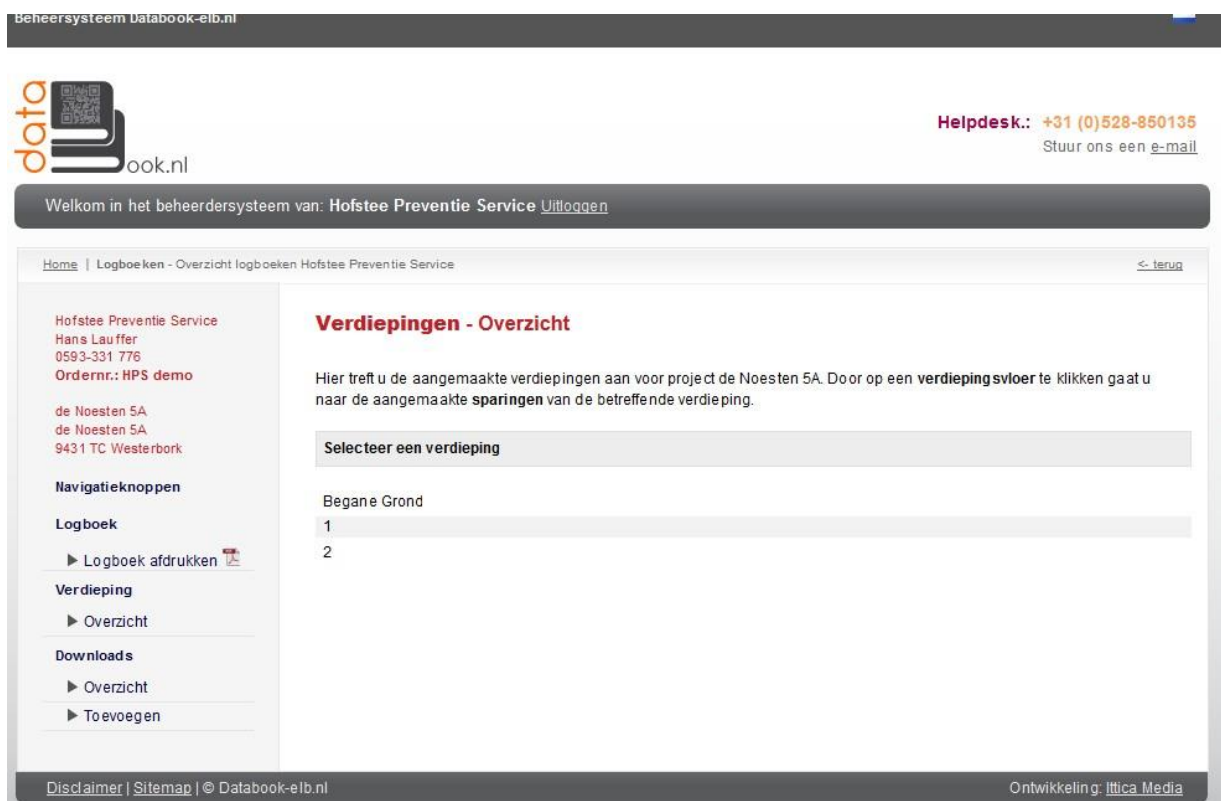
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The extent to which this program is used has been set by your contractor beforehand. So if you have received rights for this from your contractor, you can enter inspections and repairs and adjust and enter data.

You can see by the icons that are mentioned with the recess at each floor, which rights you have.

After you have logged in you come to the screen with a number of options.



Three options are mentioned on the left of the screen:

Logboek

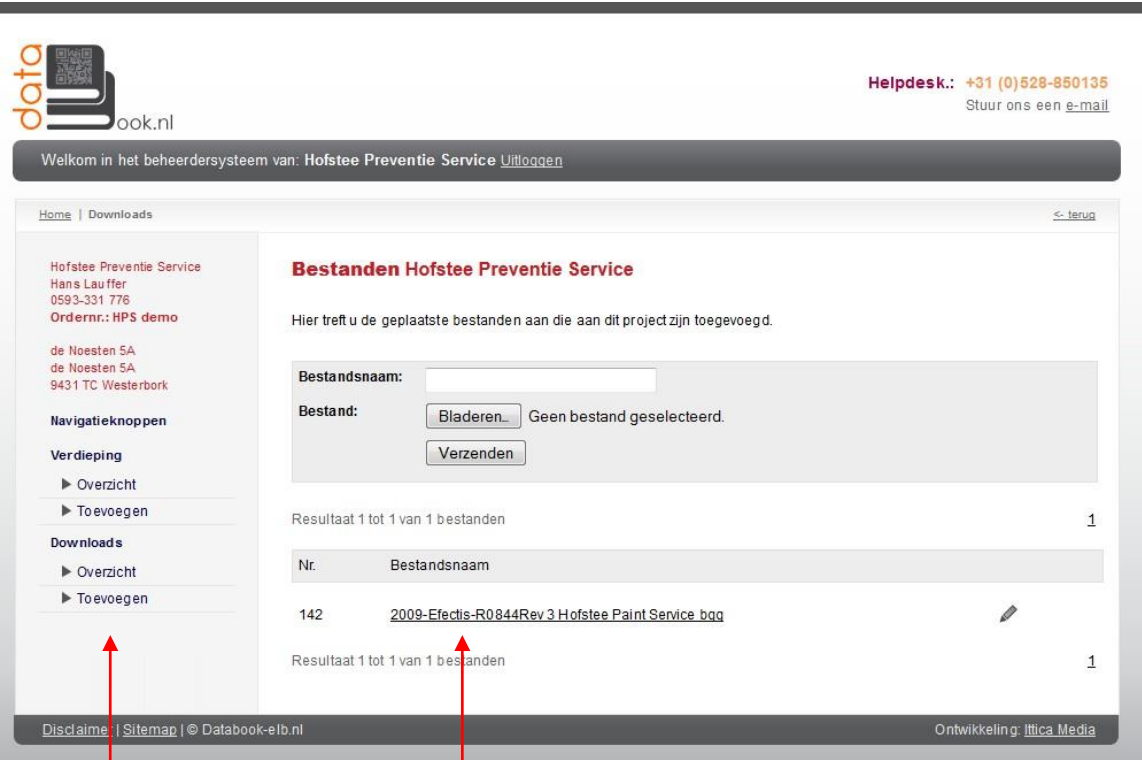
Pint logbook. With this option you can generate and print this logbook as PDF.

Floor

With the option *overview* you come to the current screen again and you can select another floor.

Downloads

With the option *overview* you come to the field where the documents related to the project are provided. You can view these as PDF and print these if requested.



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Helpdesk.: +31 (0) 528-850135
 Stuur ons een e-mail

Welkom in het beheersysteem van: Hofstee Preventie Service [Uitloggen](#)

Home | Downloads ← terug

Hofstee Preventie Service
 Hans Lauffer
 0593-331 776
 Ordernr.: HPS demo

de Noesten SA
 de Noesten SA
 9431 TC Westerbork

Navigatieknoppen

Verdieping

- ▶ Overzicht
- ▶ Toevoegen

Downloads

- ▶ Overzicht
- ▶ Toevoegen


Bestanden Hofstee Preventie Service

Hier treft u de geplaatste bestanden aan die aan dit project zijn toegevoegd.

Bestandsnaam:

Bestand: Geen bestand geselecteerd.

Resultaat 1 tot 1 van 1 bestanden 1

Nr.	Bestandsnaam	
142	2009-Efectis-R0844Rev 3 Hofstee Paint Service bga	

Resultaat 1 tot 1 van 1 bestanden 1

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Example

If you have the rights you can use add to also add documents yourself.

On the right of the screen you can select which floor you want to view.

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Hofstee Preventie Service
Hans Lauffer
0593-331 776
Ordernr.: HPS demo

de Noesten 5A
de Noesten 5A
9431 TC Westerbork

Navigatieknoppen

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Verdiepingen - Overzicht

Hier treft u de aangemaakte verdiepingen aan voor project de Noesten 5A. Door op een verdiepingvloer te klikken gaat u naar de aangemaakte sparingen van de betreffende verdieping.

Selecteer een verdieping

Begane Grond

1

2

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Example ground floor:

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Sparingen verdieping Begane Grond - Overzicht

Hier treft u de aangemaakte sparingen van verdieping Begane Grond voor project de Noesten 5A aan.

Stop 2.

Verdieping: Begane Gr

Soort:

Sparingnummer:

Aantal:

Subnr:

Gebruikt systeem:

Ruimte nr/plaats:

Foto 1: Geen bestand geselecteerd.

Afmeting:

Foto 2: Geen bestand geselecteerd.

Doorvoering:

Datum sparing:

WBDBO Eis: Maak uw keuze

Naam monteur:

Wand of vloer: Wand Vloer

Is verwijderd?: Afinken wanneer sparing is verwijderd.

Aantal zijden: 1 2

Resultaat 1 tot 1 van 1 sparingen

Sparingnr.	Ruimte	Afmeting	Doorvoering	Eis	W/V	1/2	Soort	Aantal	Wik/Manc
1	0.11	500x400	300x60	60	wand	2	KG	1	Steenwol

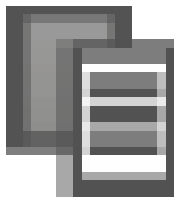
Resultaat 1 tot 1 van 1 sparingen

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Below the entry field you will see the entered recesses.

There can be icons behind the entered recess with which you can edit the content.



When a recess is entered you can use the copy button to make a copy of the relevant recess. With this action you can quickly enter a similar recess. This will save you time when entering the data.



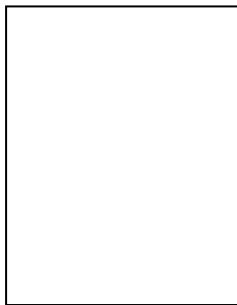
With this button you can adjust the already entered recess.



When you must perform the maintenance and inspection of a building your employee can enter the results online. This data is directly included in the logbook and via the QR code on the sticker you can also view the PDF version.



By clicking the QR code icon a sticker is created online that you can print at the building site with a label printer.



The program also has a function to print several stickers at the same time (Batch printing). When this option is clicked the recess will be included in the sticker to be printed. There is also a possibility to select all stickers at once. For this you must select the icon in the text bar.

If you have the rights to enter data, you can enter the following data:

- Floor* This selection is made by clicking the desired floor.
- Recess number* Per floor you start with 1. Each floor is unique so the number is completely unique. **Please note a passage can contain several small devices. So a recess number can occur several times.**
- Sub-no.* When a special small device is included in a recess number/passage you can add an extra feature. For example a steam pipe Steam 1.
- Area no./location* When an area number is known it is recommended to mention this. This makes it easier to find this again.
- Dimension* The dimension of the total recess.
- Passage* The size of the small device that passes through the total recess. For example PVC 50 mm, Cable tray 300x60 mm oid. **Please note only enter the dimension (no name).**
- WBDBO requirement* This concern a pulldown menu with a choice of minutes.

<i>Wall or floor</i>	indicate where the passage is going through.
<i>Number of sides</i>	In case of a wall it can concern a 2-side passage. In case of a floor it does not. Make a selection for this.
<i>Type</i>	Here you enter what it is, PVC or Cable tray/ladder or an air duct etc.
<i>Number</i>	More than 1 of the same small devices can go through the same recess. Therefore, you must enter a number here (for example central heating pipes or electricity pipes).
<i>Used system</i>	Here you enter if the finishing is done with a cuff, wrap, rock wool or HPE sealant oid.
<i>Picture 1</i>	Upload from a file (only picture 1 is displayed in the logbook). Make sure that the stickers are visible on the picture with the recess number.
<i>Picture 2</i>	Upload from a file (this picture can be added for review).
<i>Date recess</i>	This is entered automatically.
<i>Name Mechanic</i>	Enter the name of the applicator.
<i>Is removed</i>	The recess is mentioned in the logbook as removed.
<i>Send</i>	When all data is entered you must click send.